



PRIVACY INFORMATION NOTICE

Users' personal data are used by Centro Stampi S.r.l., the Data Controller responsible for the processing, pursuant to the principles of personal data protection established by the GDPR 2016/679 Regulation.

SOURCE OF PERSONAL DATA

The collection of personal data is carried out by Centro Stampi S.r.l. by recording data:

- Collected directly from the interested party, at the time of initial contact or subsequent communications
- Provided by third parties

METHODS AND PURPOSES OF DATA PROCESSING

1. We would like to inform you that data will be processed with the aid of the following means:

- Mixed - electronic and paper

with the following purposes:

- Compliance with legal obligations
- Fulfilment of legal obligations related to commercial relationships
- Fulfilment of tax or accounting obligations
- Customer details
- Control and improvement of service quality
- Issuing invoices in electronic format
- Product service delivery
- Customer management
- Supplier registry
- General customer analysis
- Collections management
- Supplier management (contracts, orders, arrivals, invoices)
- Payment management
- Litigation management (contracts, orders, arrivals, invoices)
- Customer management (contracts, orders, shipment and invoices)
- Commercial informations
- Sending courtesy communication and/or promotional/informative material
- Contractual relationships with customers
- Payment acceptance service
- Electronic payment instruments (credit and debit cards, electronic money)
- Carrying out company activities
- Protection of the confidentiality and integrity of processed company data
- Lines of credit
- Carrying out business activities
- Protection of the confidentiality and integrity of the company data processed
- Activity scheduling (work scheduling and monitoring)
- Delivery of the product / service

LEGAL BASIS

2) The legal bases on which the processing of common data is based, according to Art.6 of the GDPR Regulation, are:

- Legitimate interest;
- Law;
- Contract
- Consent

The provision of data is mandatory for anything required by legal and contractual obligations and, therefore, refusal to supply them in whole or in part may give rise to the impossibility of providing the services requested.

The company shall process users' optional data on the basis of consent, i.e. by express approval of this privacy policy and in relation to the methods and purposes described below.

CATEGORIES OF RECIPIENTS

3) Without prejudice to communications made in compliance with legal and contractual obligations, all data collected and processed can only be communicated for the purposes specified above to the following categories of data subjects:

- Revenue Agency;
- Other public administrations;
- Supervisory and control authority
- Banks and credit institutions;
- Chambers of Commerce, Industry, Crafts and Agriculture;
- Risk centers
- Consultants and freelancers, including in associations;
- Tax advisors;
- Employees;
- Public economic bodies;
- Administrative and accounting services providers;
- IT service providers;
- Email managers;
- Insurance company;
- Interested;
- Non-bank financial intermediaries;
- Vocational training institution
- Authorised persons;
- Processing platforms;
- External managers;
- Internal managers;
- External managers;
- Company that provide warehouse and transport logistic services
- Companies and businesses;
- Entities that carry out document archiving activities
- Law firms;
- Judicial offices

Furthermore, in the management of your data, the following categories of authorized persons and / or internal and external managers identified in writing and to whom specific written instructions have been provided regarding the processing of data may be made known to them.

CATEGORIES OF PERSONAL DATA

- 4) As stated in article 14 of the GDPR Regulation, since the data were not obtained from the interested party, the categories of personal data subject to processing are reported below:
- Customer records;
 - Staff details;
 - Customer Company human resources database;
 - Marketing and corporate sales data;
 - Production data;
 - Financial Data;
 - Identification data (company name or denomination, i.e. name and surname of natural persons, registered office address, telephone, e-mail, tax data, etc.);
 - Data relating to economic and commercial activity;
 - Billing information and payment data (company name, Vat number, bank details, tax code, address);
 - Name address of other personal identification information (first name, last name, age, gender, place and date of birth, home address, work address).

RETENTION PERIOD

- 5) Mandatory data for contractual and accounting purposes are kept for the time necessary to fulfil the commercial and accounting commitments.
- Any data belonging to persons who do not buy or use products/services, even if they have had a previous contact with company representatives, will be immediately deleted or processed anonymously, unless their retention is otherwise justified, provided the informed consent of the interested parties concerning a subsequent commercial promotion or market research activity has been validly acquired.

The data retention period is: Data will be processed for as long as necessary to pursue the current commercial relationship and for the next ten years from their acquisition date.

The data retention periods are:

- Az_Customer management data: the data will be processed for the entire time necessary to carry out the existing business and for ten years from the date of acquisition of the same.
- Az_Activities related to credit and debits: 10 years from the conclusion of the relationship/recovery.

RIGHTS OF THE DATA SUBJECT

- 6) Pursuant to European Regulation 679/2016 (GDPR) and national legislation, in accordance with the procedures and within the limits established by current legislation, the interested party may exercise the following rights:
- Request confirmation of the existence of personal data concerning him/her (right of access);
 - To know its origin;
 - Receive intelligible communications;
 - To have information about the criteria, the methods, and the purposes of the processing;
 - Request the updating, rectification, integration, deletion, transformation into anonymous form and blocking of data processed in violation of the law, including those no longer necessary for achieving the purposes for which they were collected;
 - Right of limitation and / or opposition to the processing of data concerning him;

- Right of revocation;
- Right to data portability;
- In cases of consent-based processing, to receive from a data processor the personal data provided to the Data Controller in a structured and readable form, in a format commonly available on electronic devices;
- Right to file a complaint with the Supervisory Authority.

Requests should be addressed to the Data Controller.

7) The Data Controller of your personal data is Centro Stampi S.r.l., VAT number 02105560169

- E-mail: info@centrostampi.org
- Pec: centrostampi@pec-mail.it
- Tel: +39035925339

Information on Cookies

What are cookies?

A "cookie" is a text file saved on the users' computer when they access a website with the purpose of providing information every time said users return to the same site. It is a sort of reminder of the visited internet page. The web server uses the cookie to send information to the user's browser (Internet Explorer, Mozilla Firefox, Google Chrome, etc.) stored on the computer of the latter, and will be re-read and updated each time the user returns to the site. In this way the website can automatically adapt to the user. During navigation, users may also receive on their terminal cookies from different sites ("third party" cookies), set directly by the operators of said websites and used for the purposes and according to the procedures defined by them.

Depending on their duration, they can be classified as session cookies (i.e. temporary ones that are automatically deleted from the terminal at the end of the browsing session, closing the browser) or persistent cookies (i.e. remain stored on the terminal until their expiration or cancellation by the user).

Depending on the function and purpose of use, cookies can be divided into technical cookies and profiling cookies.

Technical cookies

Certain cookies are used to perform computer authentication, monitoring sessions and storing specific information about users accessing a web page. These cookies, so-called technical, are often useful to allow website browsing and the use of all website features. The use of technical cookies do not require the user's consent.

Analytics cookies also belong to this category. These cookies collect information on the website usage of users, allowing to improve its operation. For example, analytics cookies show which pages are most frequently visited, allow us to check the recurrent use patterns of a website, and help us to understand every difficulty that the user encounters when using the website.

Profiling cookies

Other cookies that can be used instead to monitor and profile users while browsing, study their movements and web browsing or consumption habits (what they buy, what they read, etc.), also for the purpose of sending advertising for targeted and personalised services. In this case, we refer to profiling cookies. Before using these cookies, users must grant their free and informed consent pursuant to art. 7 of the 2016/679 EU Regulation.

Third-party cookies

It can also happen that a web page contains cookies from other sites and content in various elements hosted on the page itself, such as banner ads, images, videos, maps or specific links to web pages of other domains, which reside on servers other than on which the requested page is located. In other words, these cookies are set directly by managers of websites or servers other than this website. In these cases, we refer to so-called third-party cookies, which are usually used for profiling purposes. Before using these cookies, users must grant their free and informed consent.

Types of cookies used on our site

Cookies installed on www.centrostampi.org perform mainly technical tasks including constant Service improvement, authentication, and statistical functions, such as keeping a website visitor count. The use of cookies is therefore strictly aimed at facilitating the functions of the server during the navigation of the Service.

The site also allows the submission of the following third-party cookies. Please be advised that these cookies are not our own. Should you require further details, click on the corresponding links to access information and the third-party consent form.

To improve the website and understand which parts or elements are most appreciated by users, we use third-party cookies from Google Analytics as an anonymous and aggregate analysis tool. Please be advised that these cookies are not our own. Should you require further details, review the information provided by Google in this respect.

The website pages contain widgets and buttons for sharing to Facebook and Google Plus, which allow users to share the contents of the website on their social channels, and to interact with our channels. Please be advised that these cookies are not our own, but are created by Facebook and Google when the corresponding widget or sharing button is used. Should you require further details, please visit the following information pages: Facebook is Google.

Some web pages incorporate YouTube video content. By visiting a page containing a video, or clicking to view the video, YouTube may install the corresponding cookies. Please be advised that these cookies are not our own. Should you require further details, please visit the information page of Google.

The website could use the Facebook ADS programs managed by Facebook Inc., Google AdWords and Google Remarketing technology, managed by Google Inc. The conversion tracking function of Facebook ADS and AdWords also uses cookies to help us keep track of sales and other conversions.

Management of cookies

Users can manage their own cookie preferences through the features available in most browsers, which allow the deletion/removal of cookies (all of them or part thereof), or changing the browser settings to block the submission of cookies or limit their use to specific sites (compared to others). Therefore, users may refuse the use of cookies through the blocking procedure provided by their browser. In the following, we describe the procedures proposed by the main browsers:

[Microsoft Windows Explorer](#), [Mozilla Firefox](#), [Google Chrome](#), [Apple Safari](#), Google Analytics by downloading a specific browser [plug-in](#).

For information about cookies stored on your own terminal and their individual blocking, please refer to the link: <http://www.youronlinechoices.com/uk/your-ad-choices>

Social network plugins

The site www.abcconsulting.com also incorporates plugins and/or commands for social networks to allow easy sharing of content on your favourite social networks. These plugins are programmed so as not to set any cookies when users access the page in order to safeguard the privacy of users. Cookies may be set, if so provided by the social networks, only when the user makes effective and voluntary use of the plugin. Please note that if the user browses the website while logged in the social network, then he/she has already given consented to the use of cookies conveyed through this site at the time of registration to the social network.

The collection and use of the data obtained by means of the plugins are regulated by the respective

privacy policies of the social networks, to which reference should be made.

- [Facebook](#) - ([cookie information link](#))
- [Twitter](#) - ([cookie information link](#))
- [LinkedIn](#) - ([cookie information link](#))
- [Google+](#) - ([cookie information link](#)).

The law states that cookies can only be stored if they are strictly necessary for the operation of the site. For all other types of cookies, the user's permission is needed.
The site uses different type of cookies. At any time you can change or withdraw you consent from the cookie declaration on the website.

Given that this privacy policy may change over time - due to the entry into force of new sector regulations, to the updating or provision of new services, or to technological innovations, users/visitors are invited to consult this page www.centrostampi.org.

The undersigned (s) identified below have received complete information pursuant to art. 13 of EU Regulation 2016/679 and express consent to the processing and communication of personal data with particular regard to those so-called details in the limits, for the purposes and for the duration specified in the information.